

3. ORGANIZATION AND MANAGEMENT

The project involved 18 different MS (Austria, Belgium, Czech Republic, Denmark, Finland, France, Germany, Greece, Hungary, Iceland, Italy, The Netherlands, Norway, Poland, Portugal, Spain, Sweden, United Kingdom) and the European Heart Network.

A *Steering Committee* constituted of 4 members (S Giampaoli, M Madsen, A Pajak , P Primatesta, S Sans) was formed. The members of the Steering Committee were elected taking into account the following:

- their expertise in registers and in HIS/HES Surveys, as one of the specific objectives of the EUROCISS phase II Project was to prepare the Manuals of Operations of AMI/ACS and Stroke Registers and of CVD Surveys;
- their contribution to EUROCISS phase I which facilitated the smooth progress of the work;
- their geographical representativeness (Northern, Southern and Eastern Europe).

Their main activities of the Steering Committee were:

- support the coordinating centre in its main decisions;
- represent the project in all occasions;
- assure the involvement of all participating countries in supporting the objectives of the project;
- contribute to the coordination of Working Groups;
- plan the dissemination of final results;
- give its contribution to other EU projects;
- compile a list of contents for each Manual of Operations;
- assist the Writing Groups in organizing the work, discussing and reviewing the Manuals of Operations.

The Steering Committee members met three times:

- on October 12, 2004 in Rome, Italy on the occasion of the 1st meeting of the EUROCISS II phase;
- on February 24-25, 2005 in Rome, Italy;
- on May 11-13, 2006 in Athens, Greece on the occasion of the EUROPREVENT Congress 2006.

Three Partners' meetings were held:

- on October 11-12, 2004 in Rome, Italy;
- on October 4-6, 2005 in Barcelona, Spain;
- on October 11-13, 2006 in Maiori (SA), Italy;

Minutes of these meetings are included in Appendix II.

The EUROCISS members worked harmoniously together and had a clear vision of their role. Beyond specific meetings, they were able to keep in touch through e-mail and website forum, exchanging ideas and supporting each other in all phases of work.



The EUROCISS Group in Barcelona (October 2005)